

LAUC-I General Membership Meeting Notes
Tuesday, February 16, 2016 * 12pm – 1:30pm * LL 570

1. PRESENT: Annette Buckley; Becky Imamoto; Brian Richard Williams; Catherine Palmer; Christina J. Woo; Christina Tsou; Christopher Thomas; Dana Peterman; Danielle A Kane; Ellen Augustiniak; Emilee Mathews; Ernesto Hernandez; John P. Renaud; John Sisson; Kathryn Kjaer; Keith Edward Powell; Kelly Spring; Kevin Ruminson; Laura E. Uglean Jackson; Laura Smart; Lisa Junghahn; Matthew Roberts; Melody Lembke; Mitchell C. Brown; Jharina P. Pascual; Pauline Manaka; Scott M. Stone; Thuy Vo Dang; Wanda Pittman Jazayeri; Ying Zhang
2. Agenda review – 2 min
3. Approve minutes – 2 min, LAUC-I General Membership from October 28, 2015
 - a. Tabled to next meeting
4. Strategic Planning Update/Discussion – 30 min Emilee Mathews, LAUC-I Rep to Strategic Planning TF [full presentation slides will be available in the staff intranet LAUC-I page at http://lauci.lib.uci.edu/LAUCI_2015-16/index.php]
 - a. UCI Plan: 4 pillars: growth, student experience, partners, new paths
 - b. Principles
 - i. Local-specific
 - ii. Aspirational
 - iii. Proactive language
 - iv. 2 docs for internal/external
 1. Internal: roadmap for our own processes
 2. External: public outreach
 - v. Actionable/quantifiable goals
 - vi. Input from internal/external stakeholders
 - c. Internal documentation needs discussion/input from various library stakeholders
 - i. **Library wide forum on Feb 29**
 - ii. **LAUC-I get-togethers**
 - iii. **Library wide forum on Mar 17**
 - iv. **June – final product due**
 - d. External communication (looking for snappy, graphically-oriented, short)
 - i. Faculty Liaisons should gather news on strategic planning from other campus units
 - ii. Academic Senate liaisons
 - iii. Library champions on campus
 - iv. AGS and ASUCI
 - e. Next steps for June:
 - i. External document (short)
 - ii. Smaller group will address internal process mapping
 - f. Concerns/permutations
 - i. Is this process producing a leading edge for library service development or just following trends?
 - ii. Process should integrate library into current conversations about larger university development goals
 - iii. Process should define library's role in policy for open access, information literacy, etc.
 - iv. May later function as needs assessment from other campus units on what is needed from library
5. Mentoring members form the Library School Interest Group – 10 min Kathryn Kjaer
 - a. For current library staff in library school or with MLIS
 - b. Convened informally by A. Avila and K. Kjaer

- c. Topics include: job application process, early career advising, professional development
 - d. Members of LAUC-I encouraged to provide mentorship, opportunities to interested staff members
 - e. Suggestions
 - i. Take advantage of opportunities in LAUC
 - ii. Create a template for identifying candidates and providing information
 - iii. CV/CL review
 - iv. Mentorship/shadowing
6. Budget/HR update – 5 min Kevin Ruminson, Admin AUL
- a. Searches (ongoing)
 - b. Budget
 - i. Similar to last year
 - ii. Tuition freeze in effect for 1 more year
 - iii. State will provide modest increase for UCs
 - iv. One-time funds for various projects
 - v. Campus will likely not receive enough new resources to fully cover costs of increases in enrollment
7. Leadership Council Agenda Review – 5 min Kevin Ruminson, Admin AUL
- a. Strategic Planning
 - b. Website rollout
 - c. Pilot projects
 - d. Staffing and recruitment
 - e. Space issues
 - f. Diversity
 - g. Healthy workplace
 - h. Technology
 - i. Communications and events toolkit (in Staff Intranet)
 - j. Smoking policy: additional patrols
8. Law Library Budget/HR update – 5 min Melody Lembke (standing in for Jessica Wimer)
- a. Recruitment
 - i. Associate Director for Public Services (pending approval)
 - b. Budget
 - i. 400 students
 - ii. 50 faculty
 - iii. Operations and collections budget (pending approval)
 - iv. 1% increase in collections budget (pending approval)
9. LAUC Web Content Committee – 5 min Christina Woo
- a. Requests for featured content
 - b. Focus on the accomplishments of LAUC members
 - c. **Woo will contact, but feel free to be proactive**
10. LAUC-I Standing committees updates – 5 min
- a. LRC update –Becky Imamoto, Committee Chair
 - i. BW will stay on HS search
 - ii. Audra will join
 - b. RPDC update –Shu Liu, Committee Chair
 - i. **Feb 7, 2016 is deadline for submitting grant proposals**
 - c. PC update –Scott Stone, Committee Chair
 - i. **Aug 19, 2016: Information Literacy workshop with Char Booth**
 - ii. 2 additional lunches with faculty speakers
11. LAUC-I Election/Nominations Committee Update – 5 min Keith Powell, Past-chair

- a. Various committee positions will be available in addition to usual positions
- b. People can self-nominate

12. News/Announcements – 5 min

- a. **Statewide assembly: Mar 21, UC Merced**
 - i. Agendas/registration available
 - ii. Featuring Dan Russell from Google
- b. **Vietnamese Focus will close on Feb 27, 10-4**
 - i. **UCI exhibition: Mar 11-31**
- c. **From C. Johnson (in absentia)**
 - i. LAUC Spring Assembly: **March 21, 10-3**, at UCM. I understand that Mitchell reminded everyone, so thank you Mitchell!
 - 1. <https://lauc.ucop.edu/calendar/statewide-assembly-2016>
 - ii. FYI: Position papers : a Division can propose new position papers
 - 1. If anyone wants to propose a new position paper, the topic should be discussed at a general membership meeting. If our Division agrees, it would then be discussed by LAUC Executive. If the LAUC Executive Board agrees, the following process would be implemented:
 - a. “The development of a position typically begins with charging a committee to study an issue and report the findings. As a result of the discussion of the report by the Divisions and subsequent discussion and vote at the Assembly, the strength of support manifested for a specific position may suggest development of a position paper.
The President, in consultation with the Executive Board, determines whether a position paper is an appropriate means of expressing guidance on an issue.”
 - 2. There are more steps after this initial investigation and discussion. For more information about LAUC Position Papers see <https://lauc.ucop.edu/position-papers>.
 - iii. Reminder about the UC Presidential Open Access policy : LAUC-I has an eScholarship “instance” where many of us have already deposited open access materials: posters, articles, programming files. Let’s keep up our strong history of depositing open access material!
 - 1. http://escholarship.org/uc/uci_libs
 - iv. **Today (Friday) is the deadline if you are interested in becoming the LAUC representative on DOC – names due to Diane Mizrahi by 2/19.** If you are interested or would like to suggest someone else, please send me info or contact Diane directly.

~~13. LAUC I Budget – 5 min Colby Riggs, Vice Chair~~

14. Wrap up and adjournment

Next Meeting: TBD
